



St. Anselm School Extended Day

To: School Parents
 From: Karel Daniels
 Re: Extended Day Enrollment

July 31, 2010

St. Anselm School will be providing the Extended Day Program this year from 7:15 a.m. until 6 p.m. each day that school is in session. The program provides professional care, homework time, recreation, and enrichment activities for children enrolled in grades K through 8th at St. Anselm School.

Fees charged to the parents are the sole support of the Extended Day Program. This program is not subsidized by the school or Parish. Each family will be billed once a month and payment will be due no later than the following Monday. If payment is not received by the following month, a late charge of \$10.00 will be assessed.

The cost of the Extended Day Program is as follows:

- First child: \$4.00 per hour
- Second child: \$3.00 per hour when both children are present
- Third child: \$2.50 per hour when three children are present

Drop-ins are accepted, a 24-hour notice preferred, in writing or by phoning the Extended Day phone number, 454-5904. Messages may be left on the school phone. Also, if your child's schedule changes, please let us know as soon as possible.

Please note:

- If your child is picked up **after 6:00 p.m. an additional \$10.00 charge will be added every quarter hour** (e.g., if you pick up your child at 6:01 p.m. the additional charge of \$10.00 will apply. If pick-up is after 6:15 p.m. a \$20.00 charge will apply).
- **We will not be open the last day of the school year, except for morning Extended Day from 7:15 a.m. – 8:00 a.m.**

Please complete and return the following form by August 20th to insure a place for your child in our program and to assist us in our scheduling.

Thank you.

I am interested in sending my child(ren) to Extended Day on the following days and times. (Please X the days and times). Starting date will be: _____

	7:15 – 8:00 a.m.	12:30 or 2:00 (Kindergarten)	3:15 on and/or Early Dis.: 12:30/2:15
MONDAY			
TUESDAY			
WEDNESDAY			
THURSDAY			
FRIDAY			

Name(s) and grade of child(ren): _____

Parents signature _____

Home phone: _____ Work: _____ Cell phone: _____